

**Minutes of the Board of Directors of Idaho Native Plant Society.**

**Tuesday, September 20, 2011** – Meeting was held using a Skype session initiated by Jody Hull with Skype participants and non-Skype participants called on land lines.

6:30PDT 7:30 MDT adjourned at 8:20 PDT.

**Current Board Members**

Calypso, Derek Antonelli phone: 208-762-2575

Loasa, Kelvin Jones phone: 208-886-7051

Pahove, Susan Ziebarth phone: **208-334-2225** 208-367-1300 or 208-867-6188

Pahove, Karie Pappani, 208-658-4529

Sawabi, Ardys Holte, Skype id Ardys.holte

Upper Snake, Sue Braastad phone: 208-881-4354 Skype **sue.braastad**

White Pine, James Riser phone: 406-531-4509 Skype id **jriserii**

White Pine, Juanita Lichthardt 208-882-4803

Wood River, Carol Blackburn phone: 208-886-7051 call at Kelvin's

President, VACANT

Vice-president, Juanita Lichthardt 208-882-4803 elected this meeting

Secretary, Nancy Miller phone: 208-882-2877 Skype id **nancy.j.h.miller**

Treasurer, Jody Hull phone: 208-323-0516 Skype id **j\_hull**

Past-president, Janet Benoit phone: 208-683-2407

Past-president, Wendy Velman (resigned, not present)

Member-at-Large, Mel Nicholls phone: 208-233-0714

Sage Notes Editor, Jane Rohling phone: office: 208-938-3529 cell: 208-949-6545 Skype id **jane.rohling**

**Minutes of the previous meeting** are posted at

[http://www.idahonativeplants.org/inps/boardmeet\\_2011\\_06\\_26.pdf](http://www.idahonativeplants.org/inps/boardmeet_2011_06_26.pdf)

Ardys indicated that Melanie should be corrected to Melinda. Minutes were approved as corrected.

Minutes have been corrected and re-posted to the web.

**Treasurer's Report:** Jody sent the report separately via email. It has also been uploaded and shared with google group.

Total income: \$4,970.75 mostly from dues, ERIG donations, ads.

Total expenses: \$6,090.17 mostly ERIG, Sage Notes, Web hosting, postage, printing, sales tax

Net (\$1,119.42)

Assets: Checking \$8,601.29 and CD \$2,917.40.

ERIG Payment was to Palouse Prairie School. (Jody sent email correcting this: Gail Bolin Dover project \$266.25; Fred Rabe peatlands project \$300 (final); Palouse Prairie School \$46) Janet Benoit asked if Janet Bala, chairperson, will be notified and asked to remind them of the report/article for Sage Notes. Janet Bala is aware of this. Nancy also reported that Kinnikinnick will be sending a copy of their new Landscaping book to the PO Box, and Carol Jenkins will send a report for ERIG/ Sage Notes. Web page hosting service is for three years. Jody reported that the renewal letter brought in over \$400 in dues and postage was \$76.59. Jody also reported that the CD needs to be reinvested some other way or moved to the checking account as the interest we receive is very low.

Report on trial run of Sage Notes – electronic only option: Jody reported that 43 people have signed up for electronic only, 2 people wanted both. Jody dropped from the labels list those whose membership had expired – so had 318 copies printed this time. We were able to get the issue printed in color for less than prior grey scale by switching to the new printing company (Boise Metro Digital Printing).

The web renewal form needs a box to check as do any chapter renewal emails/letters. Sage Notes needs renewal form redesigned and included in the next issue. Ardys asked that the renewal letter be sent to chapters for their use. Jody said she had uploaded it to google groups documents (**secretary's note: I didn't see it so I may be reporting the wrong place**). Jody will work with Jane on the Sage Notes renewal form. (**It would still be good if we could have a web renewal online where the money went to the Treasurer via paypal and the member information went to the chapter and the treasurer**).

Alan Crockett, secretary of Upper Snake had proposed that chapters be responsible for all membership renewals and membership list information and that the chapter regularly send Jody a spreadsheet in the format she and the chapters agree on with the necessary data. He proposed that all the membership forms list the chapter names and addresses. There was considerable discussion last meeting as many chapters were having trouble reconciling renewal information. They were often not aware of new members for a number of months if the new member joined with the state. Similarly Jody often didn't have the new member for some time if the member joined with the chapter. In either case the new member often didn't receive publications, etc., in a timely fashion. Nancy sent Jody an example of a 'cloud sharing storage' solution of a single spreadsheet which a chapter and Jody could manage and view. Jody hasn't experimented with it yet. The Directors suggested that Jody set up a google group for the chapter Treasurers.

As far as the transfer of money/information the bylaws state that the treasurer will inform the chapters monthly and pay dues portion to the chapters quarterly. Most chapters which receive renewals keep their portion and send the rest to the treasurer. Jody usually gets new members who join from the website or Sage Notes forms currently. Jody needs members' status and address changes before each Sage Notes deadline.

**Membership summary report:** Jody will send a membership summary report to this group in the next few days

#### **President and Vice President Vacancies:**

LaMar Orton of Loasa chapter has said he would be a candidate for president (he would want to have a lot of help from other directors). He is currently listed Vice President of Loasa chapter. He was on the bylaws revision committee the last time and was instrumental in getting it done in time. He also helped with planning the last Annual Meeting at City of Rocks. He worked with City Zoning and Planning for the city of Twin Falls and now has a nursery/display gardens ( Plantasia Cactus Gardens ) in Twin Falls selling drought tolerant and native plants. Website: <http://plantasiacactusgardens.com/> .

Juanita Lichthardt has agreed to be Vice President (but not president) at least until the end of term next June. She is a botanist, experienced in research and in field work, knowledgeable about both the rare and common Idaho native plants and habitats. She has taught many classes at UI and is former president of White Pine chapter. She brings important botanical knowledge to the board. Since this office is ¼ of the way through the two year term, she could be appointed as Vice President by the directors. She was part of the conference call and indicated she was willing to serve.

Nancy suggested we send out a postcard slate with LaMar listed for president and Nancy Miller listed for secretary since these two offices were supposed to be voted on last annual meeting or by mail ballot at that time. Appointing him as interim president might be allowable under the section which says the Directors are responsible for conducting the affairs of the society. Kelvin, James, Susan, and Sue all

suggested that the Directors vote to accept both. Janet Benoit suggested that we appoint Lamar VP, have him assume office of President, then appoint Juanita Vice President. Nancy suggested interim appointment for President and send out ballot. Susan asked about the person Roger had suggested, but we had discussed at the last meeting that we wanted candidates with some officer experience. Nancy will discuss with Lamar and send out email. If he is still willing to be a candidate the board will vote via email. The board voted to appoint Juanita as Vice President.

### **Committee Reports (alpha order)**

**2011 Annual Meeting Committee:** Kelvin reported that there was a surplus of approximately \$140. The new \$10 registration and donations covered all expenses. Some possibilities are ERIG, future Annual Meeting budget. Directors should discuss and bring to a vote next meeting.

**2012 Annual Meeting Committee:** Derek Antonelli, chair: Annual Meeting was tentatively scheduled to be held at Sam Owens Campground near Sandpoint, June 22-24, 2012. Because of the costs and complications of arranging a group camping at the Sam Owens Campground, Derek suggested we have the campout at the Clark Fork Drift Yard. It has a boat launch, pit toilet, a large field where we can camp - no charge. We would need to provide water, additional port-a-potties (allowable). He can borrow picnic tables. We can request folks bring own chairs, canopies, etc. He plans to have the Scotchman's Peak hike still for the hardier hikers (5 miles up and down), plus a creekside hike where lots of flowers should be blooming. There will also be events related to the Clark Fork and Pack River Deltas. Juanita as VP is a member of the committee according to the bylaws.

**Bylaws Committee:** Nancy Miller (WP), Allen Perkins (Upper Snake), Linda Johnson (Sawabi), Janet Benoit (Calypso), Carol Blackburn (Wood River), Susan Ziebarth (Pahove), Kelvin Jones (Loasa). Nancy Miller reports there has not been any progress on bylaws. She hopes to work on it soon as it ideally should be presented to the board by the New Year.

**2012 Calendar Committee:** Nancy Miller is working on it currently. Directors should provide suggestions, publicity and marketing ideas in email to INPS-state. Jody indicated the printing company which did this issue of Sage Notes (in Boise) will print the calendar for just under \$3.00 per issue as opposed to the \$5.95 bid from the company which did it last time. If there are other dates such as NPAW and annual meeting which should be included, let Nancy know. Nancy will talk to printer to see how best to get a copy of the previous calendar to them.

**Conservation Committee:** Chris Colson, [ccolson@ducks.org](mailto:ccolson@ducks.org). No email from him. (One arrived subsequent to the meeting which said he had nothing to report.) Helen Yost is participating in Mega Load / Land Exchange issue discussions and events in Moscow. Other White Pine members as well are active as individuals, not as representatives of INPS.

**ERIG Committee:** Janet Bala – Committee Coordinator, members: Jody Hull, Michael Mancuso. It would be good for chapters to promote, donate or hold fund raising for ERIG programs if they are able. We still need an accounting of which awardees have or have not received funds in the past. A report should be submitted to Sage Notes for any completed project. The Kinnikinnick Native Plant Society landscaping book is due out soon if not already and it received some funding. Carol Jenkins has said she will provide a report. Danielle Clay has indicated she will have report ready for November 1 deadline of Sage Notes. Palouse Prairie School project status needs to be determined.

**Membership Committee:** Ardys has indicated she will be on this committee. We need several other members from other chapters. Possible topics: increase membership dues; how to incorporate the read-online/printed copy option on brochures, web page, Sage Notes.

(Brochure: Susan is following up on this and has the disk for the previous brochure but couldn't read it with her software. She has asked F&G graphics staff. It's possible a University media service could open as they often keep old versions of software, etc, to manage older files. Is website on most recent version of brochure? She can photocopy in the meantime and send a copy to any chapter. Jane asked about the software. Susan will send the file to James who has a Mac (to see if he can open) and to Jane who will look at it and see whether she can open or use a template and the components to do a new one.

**Nominating Committee:** According to the bylaws the nominating committee needs to be in place now to determine candidates for Vice President and Treasurer to be voted on at the 2012 Annual Meeting. We need a committee which will contact folks now! Janet Benoit said they had a mail in ballot, biographies in the Sage Notes May issue for the election during her term. They got few returned ballots; just announced results at the Annual Meeting membership meeting – they did ask for votes from the floor. Sue asked about the possibility of online voting. James said he can set this up. We do not know if Juanita will agree to run as Vice President for next term yet. Jody may have served the maximum of three terms allowed in the bylaws in which case we would need a new Treasurer candidate.

**Photo Contest Committee:** Linda Johnson and other Sawabi members judged over 140 photos from many members. She has provided the judges' choices to Nancy Miller. It worked better to have one group in one place doing the judging as opposed to having judges throughout the state having to judge photos available on the web and communicating via teleconferencing. Ardys reported for the committee. She said Karl had reported that the Senecio in question was probably *S. serra*; Michael Mancuso had mentioned it might be *S. integerrimus*. Both are natives.

**Rare Plant Conference Committee:** There is an announcement on state website center blog. Please remind members to look there for information. The registration form and more information has been uploaded and is referenced on main page and RPC page. Susan has started a letter notifying past attendees which the board agreed she should do. Postcards have been sent out to some members/prior participants.

**Sage Notes Committee:** Jane Rohling (editor), Nancy Miller, Jody Hull, Michael Mancuso, Susan Ziebarth, and Cyndi Coulter. Thanks to those who sent in their material by the deadline. This issue is late for a variety of reasons. It has more articles, photos, etc; Jane was travelling part of the month; the printing company was busy when we were ready to submit and we changed printers; photos had to be requested again, etc. The next issue deadline is November 1. Sage Notes will need to have revised membership/dues page with print/electronic option and with chapter addresses. Jody will need to coordinate this with Jane. **Reminder: Photos need to be sent to Jane as jpg format and sent separately from article text as an attachment, need to be sufficient size/resolution to print well, and need to have captions and identify the photographer.** Jane will include more information in email and Sage Notes regarding photo submission.

If you know of other proposed articles give the editor a heads-up at [sage-editor@idahonativeplant.org](mailto:sage-editor@idahonativeplant.org). Jane said the new printing company had given a 10% non-profit discount plus \$200 discount for allowing their icon on the Sage Notes back cover. Cover has UV protection. Nancy and Jane will look at using Skydrive to share the planning document.

The state website needs a full repository of Sage Notes. Nancy Miller reports that she hasn't made much progress on this. She is looking for less expensive scanning/storage options

**Native Plant Appreciation Week:** Nancy has checked with Catherine at WNPS on the dates they will use – need to have for the 2012 calendar. They are using the first week in May (April 29 – May 5) which we also had discussed last meeting. We are also discussing whether there are other ways to collaborate

such as on a poster. Ardys said that Idaho borders six other states and one foreign country and that it would be good to collaborate with all. At Teton Institute, she and Karl talked with Wyoming NPS about possible collaboration. Upper Snake holds some common field trips. Nancy reminded that the state website has links under Resources (left navigation bar) to all the neighboring Native Plant Societies. Janet Benoit asked about the proclamation. Nancy said she would check when she requested it last year. **(Secretary note: One thing we didn't discuss was whether we were interested in changing the wording of the proclamation!)**

### **Old Business**

**Sah-Wah-Be name change to Sawabi:** The directors should receive an official notice from the Sawabi chapter president regarding the change. The name change has been made to the state website and Sage Notes, but needs to be incorporated in new brochures, letterheads, etc. Ardys Holte is taking over leadership as Melinda is leaving the Pocatello area. Ardys has been added to the INPS-state email list. If anyone is aware of other places needing change, send an email to INPS-state list.

**(addendum fyi : Karie Pappani and Juanita Lichthardt have also both been added to the INPS-state email list.)**

**Wildflower coloring book:** Susan reported after the last meeting that Pahove has designed a new coloring book. The chapter produced it on a cost share basis with U.S. Fish & Wildlife Service. All but one plant is also in Northern Idaho so it is relevant state-wide. There is an announcement on the state website. The URL of the coloring book is <http://idahonativeplants.org/pdf/WildflowerColoringBook.pdf> . It is 16 pages and between 5 and 6 MB. There is limited printing and Susan can send a few, but it is recommended that the online version be downloaded and printed.

**Recognition:** Susan also said Paul Shaffer was recognized for his long-time work on the state website (which he continues to help with). They recently gave Paul a \$100 gift certificate. Another person will help with redesign of the website. We probably need a committee for this. Susan can send the person's name to the group.

**FLICKR groups:** Please encourage the photographers in your chapters to link their photos to the FLICKR groups (one for chapter activities and one for Idaho native plant photos). For more information see Sage Notes or contact Nancy Miller. There is also a FLICKR Wyoming Native Plants group as well for those members who photograph Wyoming natives (Wyoming Native Plants). Jane will add Flickr group names to the Sage Notes on a sidebar.

**James moved to adjourn. Susan seconded. Motion passed. Jody and Nancy were thanked for hosting the meeting over Skype.**