

AGENDA Dec. 16, 2009 INPS Board Mtg. conference call

Wendy welcomed board.

Current Board Members

Calypso, Bob Lee not present - Janet Benoit representing
Kinnikinnick, Carol Jenkins not present
Loasa, Kelvin Jones - present
Pahove, Susan Ziebarth present
Sah-Wah-Be, Linda Johnson - present
White Pine, Janet Campbell and Nancy Miller - present
Wood River, Carol Blackburn - present

President, Wendy Velman -present
Vice-president, Janet Bala -present
Secretary, Nancy Miller - present
Treasurer, Jody Hull -present
Past-president, Janet Benoit - present
Member at Large, Open
Sage Notes Editor, Dylan Levy-Boyd - present

Quorum present.

No changes to the meeting agenda.

Minutes of 9-13-2009 meeting sent by email and posted on the State Board website were not changed. Janet Benoit moved, Linda Johnson seconded that they be approved. Motion passed.

Treasurer's Report -- Jody Hull - Jody had uploaded the report to inps-state googlegroup under FILES. She has a couple of expenses yet to pay; calendar income is not yet separated out. It will be sent out when these are complete. She will need to pay sales tax. Wendy has sent email to treasurer to pay Dylan for Sage Notes editing. Wendy has sent treasurer the state's portion for the new chapter's 2010 dues. Jody reported that renewals are coming in. Dylan will send this year's Sage Notes expenses. Janet Benoit moved the board file treasurer's report for audit. Nancy Miller seconded. Motion passed.

Current status report on membership renewals - Jody reported that 62 memberships are paid up for 2010. 300 have yet to pay for 2010. Chapters may not have sent in renewals they received yet.

Calendar payment collections - what is outstanding? Susan has 57 calendars left. Jody has 2 left. Idaho Statesman ran an article on local non-profit calendars which brought some response. PDF of order form is available. Janet Campbell has given it to people who requested calendars after White Pine allotment was sold. Susan questioned about FAX but this was not necessary. Jody will check PO Box again. Janet Benoit commended calendar committee. Wendy did as well. Wendy, Linda, Jody need to solve the problem of paying the state as they may have both paid. Benoit will pay Calypso's amount, Kelvin said Lois will pay soon for Loasa. If any calendars are left, they could perhaps be discounted at the March meeting.

Addition of Idaho Falls Chapter - Wendy led an organizational meeting, also another meeting of those who had signed up. They are holding off on selecting officers and writing by-laws until January. The name will be the Upper Snake chapter of INPS. By-laws say new chapter requirements are 6 members/4 officers (secretary / treasurer could be same person) with by-laws and chapter name. This is submitted to the state board which votes to accept. Janet Benoit and Wendy agreed that was the process as they understood it. There have been no new chapters since Kinnickinnick chapter.

Committee Reports - Wendy has not been successful in getting volunteers. What should be done to get members to volunteer? Committee members are needed on Nominating Committee, Membership Committee and By-Laws Committee (this committee needs to be formed again).

2010 annual meeting we need to vote on Treasurer and Vice President. Jody would serve again. Wendy has had trouble getting nominating committee members. Nominating committee is supposed to have nominees by January 1 and to give recommendations to board within 60 days. Susan moved that Wendy send an email to the board and the board will send out to the chapter members to solicit committee members. Jody is willing to do longer (her tenure will be three years in February). Linda Johnson/ Carol Blackburn seconded motion. Passed.

Native Flora Workshop (NFW) Planning Committee update: Wendy Velman/Linda Johnson/Janet Bala/Rose Lehman/Rick Williams/Cathy Frischman. It will be held March 23-24, 2010 with a no host social on the 22nd. Tentative agenda and registration form are being prepared. Postcards and email list available from last RPC. Rose and Wendy added emails from other agencies. It will be held on the ISU campus, rooms are reserved; banquet set up; the keynote speaker will be Wayne Phillips (Orchids from Montana and Idaho). Other presenters may be Wendy Velman, Bonnie Heidel (Wyoming Natural Heritage Program - NHP), Walt Fertig (Utah NHP), Lynn Kinter (Idaho NHP), a Montana Natural Heritage person, a Nature Serve speaker on ranking and appropriateness of Idaho's method. Speakers possibly from Utah, Wyoming, and Idaho who've done inventory and may be able to talk about shared native plant resources. Michael Mancuso will talk about Idaho inventories. Also local herbaria representatives will update the group on Idaho plants. Rick Williams is to update the group about the Ray J. Davis herbarium and the grant that has been applied for to digitize the herbarium specimens. Jim Smith will possibly speak about the Idaho Botanical Forays and the grant which has been applied for to digitize the BSU herbarium specimens. Janet Bala will send chapter presidents an email to forward to members. Susan said postcards were sent for RPC but these were from attendee list. Chapter presidents will email and also send the committee a list of non-email folks. NFW is designed for professionals and for plant enthusiasts as well. Both website and Sage Notes will have information. Probably won't use PayPal for registration because NFW will be able to do credit card payments through ISU.

2010 Annual Meeting Committee update: Janet Bala/Nancy Miller/Janet Campbell Janet Campbell and others working on catering. Nancy Miller is working on Sage Notes document. Janet Benoit explained how campground reservations are paid for. INPS pays for the two nights of the annual meeting. Janet Campbell will talk to Bill Rember about something in the Sage Notes.

Calendar Committee update: Marilyn George, Nancy Miller co-chairs with considerable help from Ann DeBolt. 425 were printed in two printings. Nancy will send report and recommendations for the future process to the board. We need a strategy and committee if we do it again. Janet Benoit moved we form a committee. Susan talked about finances. Jody seconded. Motion passed.

Conservation Committee update: Wendy reported that Karl Holte and she were working on draft of Fish & Wildlife letter. Committee has no new chairperson yet.

ERIG Committee update: This year's money is to come from NFW donations. Treasurer has paid one of the grantees. Nancy reported that she thought that John (Latah Trail request) will request money for seed in spring. He is working on weed eradication currently. Wendy will check with Michael Mancuso about 2010 letter for Sage Notes. She will check to see if Michael Mancuso will continue to accept and review the grant requests.

Sage Notes Committee update: Editor Dylan Levy-Boyd. There has not been much change over three years of Dylan as editor. There is a lack of consistency in format of entries. A company in Boise wants our business (possible package of Sage Notes, Calendar, Brochures,..). There was a problem with previous proof process which delayed Sage Notes. If we could give a good set of specifications, we could get contacts from several companies so that we could compare their offerings. Currently Custom Printing does Sage Notes. J&H Printing did 2010 calendars. Not sure who did brochures. Dylan will give more information to the board. This needs to be a discussion thread for the board's googlegroup. And it needs to be tied to dues revision although if we decide what we want to do relative to Sage Notes printing/web availability only, then that should help us make a decision on dues.

Janet Bala said there were two options, 1. Pay less in dues, or 2. Pay same dues and more for Sage Notes. We need better information on how money is spent. There was lots of discussion. Linda Johnson suggested a committee look at all the parts - publishers, chapter needs, numbers. Janet Bala suggested we talk about with it with the memberships (color vs B&W, etc). Wendy will start discussion group again and will put something in Sage Notes and letter to presidents for membership. Each chapter should provide input. Janet Benoit suggested pursuing the printer choices.

Old Business

Wendy's visit to Kinnikinnick annual meeting Nov. 28th: Wendy went on November 28th. There were more than 50 members, a Fish and Game speaker, their annual meeting, election of officers, etc. Wendy got 15 minutes. She said they should look at opportunities for coordinating efforts with like-minded or affiliated associations. She suggested \$250 as possible. There was no discussion on this. She commented on their excellent membership participation, their native plant gardening emphasis (they don't do field trips usually). Wendy also said there are possible new chapters in Rexburg and McCall. There may be some Kinnikinnick members who will join independently. Molly and Steve have currently. Phil said people were getting burned out by doing their local actions and the state committees. Janet Benoit said a lot of members are part of the Scotsman Peak Wilderness proposal group. She also reported that some Kinnikinnick members attend Calypso field trips.

Changes to Sage Notes publication: different publisher/electronic version (see discussion earlier)

Committee Members Needed Nominating Committee update: (see discussion earlier)

Membership Committee update: (see discussion earlier)

Sage Notes Advertising rates - Chapters need to make a push for advertisers. Nancy Miller sent an email to members last year requesting company names. Local plant growers, landscape/restoration, etc. Nancy will start a discussion thread on this.

New Business

Dues increase - tie to Sage Notes discussion. Board will table until Sage Notes publications resolution

Letter for Volunteer Donations: Wendy has worked with her Accountant to get a letter regarding the types of charitable donations to INPS by anyone who does a lot of INPS support (must meet tax laws). INPS would recognize support and donations in INPS behalf that were documented - Unreimbursed travel time, gas, food, etc. Treasurer's report would document as income for our records.

Brochures: When do we need to print more? Last board meeting we had ~600 left? We need to redesign the brochure before printing. Nancy Miller asked about Ann. Nancy Miller mentioned labels to go over fee structure. These are available as a file on the googlegroups site under FILE.

On-line statewide calendar on INPS homepage: The calendar works great but we need to get more chapters to participate. Currently Nancy updates. She will be out of the country January 7 - 27 so updates should come to her before January 6. Nancy will check with Paul Shafer and set up another account which can be given permission. Nancy will also send a template or example. When event is loaded it must be clear about Pacific or Mountain time.

Reminders:

Feb/March Board Meeting time: Wendy suggested waiting until Native Flora Workshop March 22, 23, or 24th as several board members will be present. Linda Johnson ok. Are there board members who will attend? Sah-Wah-Be board members plus Carol Blackburn indicated they would be there. Others will say later. March 22 afternoon or March 24 after 5 are two possibilities for board meeting.

Motion for adjournment. Linda Johnson moved, Nancy Miller seconded the motion to adjourn. Passed. Meeting adjourned.