

Board of Directors of the Idaho Native Plant Society. Minutes of the board meeting held Sunday, June 26, 2011 at 8:00 a.m. MDT, 7:00 a.m. PDT. The meeting was held in the conference room for City of Rocks National Reserve. Attendees are listed below. Janet Benoit joined us via a Skype session run by Nancy Miller.

Current Board Members (and guests present)

Calypso, Derek Antonelli phone: 208-762-2575, in attendance.
Loasa, Kelvin Jones phone: 208-886-7051, in attendance.
Pahove, Susan Ziebarth phone: 208-334-2225 208-367-1300 or 208-867-6188 in attendance.
Sah-Wah-Be, Melinda Walker phone: 208-716-0218 Linda Johnson and Ardys Holte in attendance in Melinda's place.

Upper Snake, Sue Braastad phone: 208-881-4354 Treasurer Dave Godfrey in attendance in her place. Also secretary Alan Crockett was in attendance.

White Pine, James Riser phone: 406-531-4509 unable to attend.
Wood River, Carol Blackburn phone: 208-886-7051 in attendance.
President, VACANT
Vice-president, VACANT
Secretary, Nancy Miller phone: 208-882-2877 in attendance, also representing White Pine chapter
Treasurer, Jody Hull phone: 208-323-0516 in attendance.
Past-president, Janet Benoit phone: 208-683-2407 attended via Skype session
Past-president, Wendy Velman (resigned)
Member-at-Large, Mel Nicholls phone: 208-233-0714 in attendance.
Sage Notes Editor, Jane Rohling phone: office: 208-938-3529 cell: 208-949-6545 unable to attend.
Loasa, Lois Rohay in attendance for part of the time.

Kelvin Jones and Loasa chapter members were congratulated on the 2011 annual meeting at City of Rocks. Valdon Hancock in particular was mentioned for his efforts in bringing about this successful event. Others who were very helpful during the weekend event were Carol Blackburn, LaMar Orton, Bill Bridges, Dale Turnipseed and Lois Rohay. The park administrator Wallace Keck was especially welcoming and provided exceptional support.

Nancy Miller reported that the March 6, 2011 Board Meeting minutes were posted on the state website after members had reviewed them. The URL is http://www.idahonativeplants.org/inps/boardmeet_2011_03_06.pdf There were no additions or modifications by the board. Carol moved and Kelvin seconded that we accept the minutes as posted. All were in favor.

Jody Hull provided an up-to-date treasurer's report for 2011 as well as a projected 2011 report. It was provided to board members. A summary is provided here.

Total income	\$3,976.50 from due, workshops, ads, donations, etc.
Total expenses	\$5,269.03 primarily ERIG, Sage Notes, PO expenses, Webpage hosting service, Sales Tax
Net:	(\$1,202.53)

Checking as of 5/11/11	\$7,386.99
6 month CD 2/22/11	\$2,915.96
Total:	\$10,302.95

She reported that she is doing a trial run this next issue of Sage Notes to implement the electronic-only option. Those members who have indicated electronic-only will receive an email with the link to the electronic version of Sage Notes. This will be in addition to any email sent out by the chapter presidents to members to let them know the electronic version is available online.

Alan Crockett, secretary of Upper Snake, asked to attend and proposed that chapters be responsible for all membership renewals and membership list information and that the chapter regularly send Jody a spreadsheet in

the format she and the chapters agree on with the necessary data. He proposed that all the membership forms list the chapter names and addresses. There was considerable discussion as many chapters were having trouble reconciling renewal information. They were often not aware of new members for a number of months if the new member joined with the state. Similarly Jody often didn't have the new member for some time if the member joined with the chapter. In either case the new member often didn't receive publications, etc., in a timely fashion. Alan will write out a more detailed proposal. A shared 'cloud' solution where a single membership spreadsheet is stored using one of the applications for managing data and shared among those who need the information was discussed. This would eliminate the need for the chapters and Jody to cross check data for corrections received one place or the other. Nancy Miller will look into the possibility. Most chapters now do ask that renewal forms/checks be sent to the chapter treasurer however *Sage Notes* and the web application do list the state PO Box as address. Linda Johnson suggested that the brochures have a place that the chapter return label could be attached if the brochure is being given out by the chapter. No renewal letter has been sent out and some chapters have initiated their own renewal request.

As far as the transfer of money/information the bylaws state that the treasurer will inform the chapters monthly and pay dues portion to the chapters quarterly. Most chapters which receive renewals keep their portion and send the rest to the treasurer. Jody usually gets new members from the website or *Sage Notes* currently.

No membership summary report was provided. Jody Hull will send it out after the meeting. Several attendees asked for a column on the excel list of members which indicates the number of memberships for use in determining quorums and number of votes allowed on elections. Student, Senior, and Individual membership types only count 1 and are allowed one vote. The Household membership type counts as 2. Patron and Sustaining membership types can count as 1 or 2 depending on whether the membership is for a household or an individual. The bylaws do not have membership types listed and use the term 'household' with lower case as an adjective, not a type. (The previous bylaws used 'family' in this situation.)

(secretary note: possible wording for forms

Individual type (one vote)

Student	\$10
Senior	\$10
Individual	\$17

Individual or household (2 votes if for more than one person, 1 vote otherwise)

Household	\$22
Sustaining	\$35+
Patron	\$100+

Jody was asked if we received a final budget for 2011. She thought we had. At this point the projected 2011 can be used as the budget for 2011.

The board voted to accept the Treasurer's report for audit.

Announcements:

Janet Benoit earlier sent an announcement regarding Slickspot status in an email. Ann DeBolt and Roger would know the history. Concern came out of the Rare Plant Conference in the 90s. The new impetus for the listing is because of the endangered status of Sage grouse. Janet Benoit indicated that the process is working. *Sage Notes* editor should see if Roger or Ann will do a short report for *Sage Notes* bringing membership up-to-date on both the history and the current status. Susan said she will talk to Justin on the Conservation Committee as well.

Election Discussion. We did not do a ballot in *Sage Notes* or by mail as there is no President candidate. Nancy suggests attempting to get a candidate and presenting ballot in August *Sage Notes* for mail return. This is not according to bylaws but we haven't made any progress to-date. The current bylaws outline a process which is difficult because of the length of time specified for each step.

Some who were mentioned as possibilities are Michael Mancuso, Steve Love (may be interested when he gets closer to retirement), Juanita Lichthardt, Pam Brunsfeld, La Mar Orton. Susan will talk to Michael. Nancy will contact the others. Linda Johnson was asked if she were interested in Vice President but she declined because he will be traveling.

The bylaws state the duties. There is also a website which details the duties. As far as how many hours may be spent by the President, it is quite variable with the couple of weeks prior to a board meeting, conference, etc being the busiest time.

In the past Janet Benoit called chapter presidents at least quarterly before each board meeting – busiest times were around the Rare Plant Conference and the Annual Meeting. She had to make lots of phone calls to fill committees. There were always emails to respond to.

Committee Reports (alpha order)

Annual Meeting Committee: Kelvin discussed finances for 2011 Annual Meeting. New \$10 reservation fee was very helpful in meeting expenses. Two group sites were reserved and those who wanted to stay in campground with hook-ups made their own reservations.

Derek Antonelli of Calypso gave plans for 2012 Annual Meeting which will be held June 22-24 near Sandpoint at Sam Owen Campground (Forest Service). There is no group site but individual sites can be reserved in blocks. Initial field trip plans included Scotchman's Peak hike (5 miles up, 5 miles down) which he will revise. There will also be field trips to Pack River Delta and Clark Fork Delta. Kathy Cousins will speak and also lead field trips. The campground is within 10-12 miles of the field trip sites. The theme will be restoration and protection of natural areas – in particular the two delta areas.

Bylaws Committee: Nancy Miller (WP), Allen Perkins (Upper Snake), Linda Johnson (Sah-Wah-Be), Janet Benoit (Calypso), Carol Blackburn (Wood River), Susan Ziebarth (Pahove), Kelvin Jones (Loasa). Nancy Miller had reported in the agenda that there has not been any progress on bylaws due to other commitments. No further discussion.

Calendar Committee: (in agenda but postponed) Designs, incorporates photo contest photos, provides botanical information, coordinates publicity and marketing. Marilyn George is on committee; possibly Nancy Miller. Nancy should talk to Rose Lehman and Ann DeBolt.

2012 Calendar – Committee needs a design person, someone with photo experience, and a botanist to do text and check species. Directors should submit suggestions, publicity and marketing ideas.

Conservation Committee:

Committee members. (Justin Fulkerson) JRFulkerson@alaska.edu, (Chris Colson) ccolson@ducks.org. Committee has not been active lately although Helen Yost has been especially active in northern Idaho with Mega Load and Land Exchange issues.

ERIG Committee: Janet Bala – Committee Coordinator, members: Jody Hull, Michael Mancuso. Janet was unable to be at the meeting but sent a synopsis of the three proposals which had been submitted. There was discussion of the types of proposals in the past. Linda Johnson moved that we award each \$250 and Carol seconded. However in discussion, Jody asked that just one amount be sent so Janet Bala and the committee can allot. Linda then moved and Carol seconded allotting \$750 total. Motion passed. Janet and committee will revise proposal announcement and letter to grantees to include an expiration date for the proposed grants. Receipts must be received before funds are disbursed. A number of past recipients have not requested funds. ERIG funds – Jody has received \$150 in donations through Sage Notes article. Saw-Wah-Be members have contributed \$250.

Membership Committee: Currently no membership committee members. The membership renewal form has a check box for indicating 'read online only', 'print copy'. Other forms on brochures and websites need to specify this option as well. Membership committee should work on brochure. Ann Debolt may have previous form. Last order

was for 1500. Dues amounts, photos need to be updated, Kinnikinnick chapter needs to be removed, Upper Snake added. Linda Johnson commented that we should keep the same design and update said items to shorten the process. At last meeting Susan agreed to check with Ann, Beth, Jane, and Karie. Susan now has the disk and will check to see if it can be updated by her. If chapters are out of brochure, they should consider color photocopies for now. PDF could be put on the web for use. Janet Benoit was given a version and modified it for Calypso. Each chapter could customize. Susan will send email. Customizations need to maintain similar look.

Nominating Committee: According to the bylaws the nominating committee needs to be in place **now** (Annual Meeting) for 2012 election for Vice President and Treasurer. Group suggested that several people be asked if they would be an officer candidate. If each says no, it was suggested they should be asked if they will be on nominating committee. Roger Rosentreter has helped some with this committee.

Photo Contest Committee: Linda Johnson, other Sah-Wah-Be members. Linda has arranged to have some judges with photographic experience. Some photos have been received. Deadline is July 31; announcements have been in Sage Notes and on State Website. Presidents need to remind members.

Rare Plant Conference Committee: Susan Ziebarth gave a status report. A one day event is planned for October 19, 2011. More information will be forthcoming from committee chair or Susan.

Sage Notes Committee: Jane Rohling (editor), Nancy Miller, Jody Hull, Michael Mancuso, Susan Ziebarth, Cyndi Coulter. We have received numerous positive comments regarding the new format. We also have received requests for online only (no printed copy). Jody will send an email notification with the link to these members. This will be in addition to any chapter notifications of online availability to members. Jane was not able to attend this board meeting. Board members were asked to send everything to sage-editor@idahonativeplants.org by the deadline (August 1).

It was mentioned that Danielle Clay would have an article for Sage Notes based on her research partially funded by ERIG funds.

The state website needs a full repository of *Sage Notes*. Nancy Miller reported in the agenda that she hasn't made much progress yet. She is looking for less expensive scanning/storage options.

Native Plant Appreciation Week: This needs to be coordinated with WNPS and possibly Oregon NPS. Date needs to be set early enough to be in 2012 calendar. Nancy will check with the WNPS coordinator. Chapters need to provide write-ups to Sage Notes for this year's NPAW events.

State website: Karie and Nancy Miller can make many of the changes which don't require Paul's expertise. Due to time constraints this was not discussed much but a number of pages need to be updated; Nancy is putting together a list. Karie or Nancy can make most of the changes. (Secretary note: About INPS; Membership form; Sah-Wah-Be name change (see new business); Contact INPS; Rare Plant Conference; ERIG (new grants?); Rare Plant Lists; State Board (Annual Meeting 2009). Also might consider an Annual Meeting link on left side so there is just one place to look for information. The Board needs to discuss Event Calendar usefulness – if anyone is using it. Also could add new Kinnikinnick online guide for Northern counties when it is available to list of publications.)

The FLICKR groups were announced in *Sage Notes*. (This was in agenda but not discussed. Please encourage the photographers in your chapters to link their photos to the FLICKR groups (chapter activities and one for Idaho native plant photos). For more information see Sage Notes or contact Nancy Miller. There is a FLICKR)Wyoming Native Plants as well for those members who photograph Wyoming natives (Wyoming Native Plants))

Email discussion. This was in the agenda but not discussed due to time constraints. (Pahove and White Pine have gmail email accounts (Pahove.chapter@gmail.com and whitepine.chapter@gmail.com) and their distribution lists are maintained for use by the president and secretary/treasurer (and could possibly be used by a state officer for notifications). White Pine includes members and contacts in their list as targeted member lists can be best gotten

from up-to-date Excel spread sheet. Pahove also includes members and contacts in their lists. If any other chapter wants to pursue having a gmail list, Jody sent out an email earlier with instructions and could send it again.)

New business:

2012 Annual Meeting report by Derek Antonelli of Calypso. Derek provided a proposal for and discussed the 2012 Annual Meeting at Sam Owens Campground near Sandpoint, June 22-24, 2012. See above for other information.

Sah-Wah-Be name change to Sawabi. The directors should receive an official letter from the Sah-Wah-Be chapter president regarding the change. Upon suggestion from a chapter member and further research it was determined that the word for 'Sagebrush' in Bannock-Shoshone language should be Sawabi; the chapter voted to make the change. The name change will involve changes to the website, new brochures, letterheads, Sage Notes, etc. Ardys requested that her email be added to the inps-state email list. She also said not to discard brochures, etc with old name but to continue to use them until gone.

Membership dues/printing fee: The group suggested the Fee discussion go to the Membership Committee. Ardys asked why dues were low in comparison to many other groups she belonged to. Ardys will either be on the membership committee or talk to another person who will. Alan and Derek both suggested that after we have moved fully to the electronic notification option that those who wish to receive the printed copy pay an additional fee. Jody gave approximate figures for printing Sage Note. More exact figures based on number of pages in an issue would help not only determine the cost of each issue but also give the Sage Notes editor/committee an idea of how many pages is an optimal size. An article in Sage Notes relative to this would be helpful.

After it was moved by Linda and seconded by Carol, the meeting was adjourned.

Additional announcements which came after the meeting in comments or email:

Wildflower coloring book. Susan reported that Pahove has designed a new coloring book. The chapter produced it on a cost share basis with U.S. Fish & Wildlife Service. There is an announcement on the state website. The URL of the coloring book is <http://idahonativeplants.org/pdf/WildflowerColoringBook.pdf>. It is 16 pages and between 5 and 6 MB.

Susan also said Paul Shaffer is okay with recognition for his work on website. Susan will get certificate.

Could those chapters who hold a plant sale write a short synopsis of how they manage the purchase of plants from vendor, approximately how many plants they order, price they pay/charge per plant, any other information (especially related to finance). White Pine at least may be interested in holding a plant sale and has a vendor who is interested but needs more information.

Until we have a president in place could the secretary email address (secretary@idahonativeplants.org) be added to chapter email contact lists? For now this email would be forwarded to nmiller@moscow.com.