

**Minutes of the Idaho Native Plant Society Board of Directors November 5, 2015.**

Teleconference via phone line. Meeting began about 7:02 pm MST/6:02pm PST. Stephen Love, President, presiding. Minutes submitted by Janet Bala, Secretary.

Call – in Number: 888-941-8436                      Participant passcode: 1045743

**Current Board Members**

President, Stephen Love	present
Vice-President,	vacant
Secretary, Janet Bala	present
Treasurer, Elaine Walker	present
Member-at-large, Mel Nicholls	present
Past President, LaMar Orton	present
Past Secretary, Nancy Miller	present
Calypso, Derek Antonelli	present
Loasa, Kelvin Jones	not present
Pahove, Karie Pappani	present
Sawabi, Bob McCoy	present
Upper Snake, Rose Lehman	present
White Pine, Susan Rounds	present
Wood River, Cynthia Langlois	not present
Wood River, Carol Blackburn	not present

Agenda items below provided by Stephen to all board members prior to the meeting. The meeting did not necessarily discuss items in the order presented below.

**Item #1                      Approval of minutes of the July 9, 2015 Board Meeting.**

Minutes of the July 9, 2015 meeting were approved; LaMar Orton moved and Derek Antonelli seconded the motion.

**Item #2                      Presentation of treasurer’s reports – reviews and accepts.**

Posted on Google Group. Elaine Walker went through it. Accepted by the board.

Elaine explained that Paypal had not sent a check for months because of a glitch in the system. Paypal typically allows a withdraw of only \$500.00/monthly but because it had been so long they allowed Elaine to download the entire amount of \$1,346.53.

Steve asked how the budget was holding from year to year. At the end of 2014 the balance sheet was \$86.40 and at this point in 2015, the net balance is \$340.00. We didn’t gain much ground this year but not hurting either. The gain year-to-date in 2015 is 674.66 so could operate for a time without income.

Under Sage Notes editing, \$200.00 was paid to Alexa DiNicola for her design of the front page of the newsletter. Michael Mancuso has not invoiced Elaine yet for Sage Notes editor fees. There was also a \$75.00 web expense for security certificate and \$400.00 for web designer retainer.

Lamar moved to accept the Treasurer's report for audit.

Membership report shows 497 total members at the end of October. When members affiliate with more than one chapter it is hard to divide payments to the chapters. Elaine suggested the member is assigned to a primary chapter with secondary chapters designated for mailing lists. The board agreed and Elaine will go ahead and designate members to a primary chapter and then it would be up to the members to contact the other chapters that they wanted to have an affiliation with.

The board decided that the Upper Snake chapter's funds should be kept as a separate category so that they were separated from the general fund. Future income and expenses from Upper Snake would appear under the same area on the balance sheet as the ERIG funds. The Upper Snake chapter will also be removed from the membership report. Memberships have been transferred to Sawabi Chapter.

**Item #3**      **Update on 2016 annual meeting.**

Nancy Miller reported on the annual meeting. They were able to get a reservation for the Fish Creek Group Use Campground and the Pavilion. They also have the caterer lined up. The evening meeting and dinner will be at the pavilion at the campground. There is some concern about finding a key note speaker that can talk on the fly. The December Sage Notes will have information and the March Sage Notes will have all of the final information. There has been some difficulty with field trip leaders because two of the more experienced people will not be available at that time. Registration will start on Friday and there will also be a potluck dinner that night. There will be four different field trips; two are repeated Saturday and Sunday. There will also be an optional field trip on Monday.

The board meeting is planned for Friday afternoon at the campground.

**Item #4**      **Need for a new treasurer.**

Elaine has resigned immediately as treasurer. Elaine is willing to train someone over the next month if we find someone. Karie suggested someone with accounting background. Elaine suggested a division of jobs. Candidates should be proficient in excel.

It was decided that Steve would write up an announcement for a new treasurer and Bob McCoy send it to the entire membership.

In the interim Elaine will send out a list of the treasurer tasks so that the board can look at how we might be able to parse out the job duties.

**Item #5**      **Presentation of Committee Reports**

**a. Bylaws Committee:**

Nancy Miller submitted a detailed report regarding the current bylaws and the areas that need to be possibly revised. The current bylaws are posted on the About INPS webpage at [http://idahonativeplants.org/inps/INPS\\_bylaws\\_amended\\_2013.pdf](http://idahonativeplants.org/inps/INPS_bylaws_amended_2013.pdf). Her report is in the google docs.

Nancy agreed to stay on the committee but does not want to be the chairperson. Lamar Orton agreed to chair this committee. Nancy thinks the bylaws will lag behind

what happens with the treasurer position. One of the most important changes we need to make is on how we do our elections. Steve would like to have the committee ready to present how we want to amend the bylaws for the board meeting in February, 2016.

**b. Conservation Committee:**

The following report was submitted by Derek Antonelli

1. The Conservation Committee members:
  - Derek Antonelli, Calypso Chapter
  - Beth Corbin, Pahove Chapter
  - Bob McCoy, Sawabi Chapter
  - Rachel Newton, Pahove Chapter
  - Karie Pappani, Pahove Chapter
  - Dale Turnipseed, Loasa Chapter
2. The next Rare Plant Conference will be held February 10-11, 2016. Holly Beck will be leading the effort to organize the RPC. The South Idaho RPWG is meeting in Boise on November 10 – contact is Beth Corbin. The North Idaho RPWG will be meeting in Coeur d’Alene on November 18 and again in Lewiston on December 10 – contact is Derek Antonelli. INPS members are encouraged to observe and participate in the RPC/RPWG process.  
Karie Pappani who is on the Rare plant committee reported that the meeting will be two days, February 10<sup>th</sup> and 11<sup>th</sup>, 2016. The first day the northern group will present their rankings in the morning and there will be presentations in the afternoon. On Friday the southern group will present plant rankings in the morning and a presentation on the Packard’s milkvetch in the afternoon. There will be two no host dinners on the evenings of the 10<sup>th</sup> and 11<sup>th</sup>.  
The board will meet on the evening of February 9, 2016.
3. Derek reported that he sees potential drawbacks to Barbara Ertter’s question about INPS creating conservation fact sheets about rare plants and important plant sites. He recommended having the Conservation Committee look into the logistics of such a program and developing a recommendation for the board.
4. Karie Pappani reported that Michael Mancuso has been working with the Treasure Valley Land Trust to purchase an area in the Treasure Valley with many endemics growing including the purple sage to protect the site.
5. The Pahove Chapter will be drafting a letter to request that milkweed species be removed from the weed spray list because of the important interaction between milkweeds and monarch butterflies.  
This is something that should be looked at in communities across the state. Steve asked Karie to send the proposed draft to the board so that it could be incorporated by other chapters.  
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Bob McCoy mentioned Forest Service release coming out in December and need to follow-up regarding ‘grazing’.

The bylaws are specific that only the President can speak for INPS on issues. Individuals in INPS can speak for themselves but chapters would need approval of the president.

c. **ERIG Committee:**

Chairperson, Janet Bala, has provided us the following report:

Projects Completed to date in 2015:

Bruneau Elementary School:

Title Native plant and pollinator garden at the Bruneau Elementary School

Awarded and paid \$1,000

Completed and Holly Beck has submitted an article that will appear in the Dec. 2015 issue of Sage Notes.

Jeffrey P. Rose, Department of Botany, University of Wisconsin-Madison

Title: Evolution and Biogeography of *Polemonium* (Polemoniaceae): the *Polemonium pulcherrimum* Species Complex in Idaho.

Awarded: \$550 – not paid out yet.

Jeffrey's project is completed but he has not submitted receipts yet. He has emailed a report to the ERIG committee and still needs to send an article to Sage Notes. He is waiting results of his DNA work to write that article.

Rebecca Stubbs PhD

Title: Into the Cold: Montane Idaho as refugium for alpine-artic *Micranthes*.

Awarded and paid \$1,000

Rebecca completed her field work in September 2014. Janet Bala has requested a written report and article for Sage Notes.

Projects still in progress:

Hawthorne Elementary

Awarded: \$1,000

Title: Native Habitat Teaching Garden, Hawthorne Elementary School, Boise, Idaho

The school is a small title 1 neighborhood school with large outdoor space. The school wants to create a native plant garden that will provide for pollinators and wildlife, and create an outdoor learning space and provides hands-on science learning experiences. They have assistance from the BLM and are also hoping to include the Idaho Botanical Garden as a consultant.

Lauren Studley, Pahove member, project leader

Awarded: \$1,000

Title: Idaho's Flesh-eating Forbs, A Comprehensive Guide to Idaho's Carnivorous Plants:

The first part of the project is to collect data on 8 species of carnivorous plants in Idaho including taking photos, surveying surrounding habitat, and mapping GPS locations. The second part of the project is to develop educational materials including small identification cards with photos and plant information to help with easy identification, a coloring book identifying key structures of wetland/peatland ecosystems to encourage conservation, and a Sundew Velcro hand puppet. The plan is to hand out the educational material at the Foothills

Learning Center, Idaho Botanical Gardens and MK Nature Center and have them survey the materials before making them available to more groups  
ERIG donations: 2015 to date \$298 (as updated by Elaine).

**d. Membership Committee:**

Members of the membership committee are: Sarah Funk, Jessica Irwin, Stephen Love, Bob McCoy and Elaine Walker.

The membership report was posted to the INPS board reports. There are 461 INPS members with the largest chapters being Pahove with 162 members, White Pine with 143 members and Sawabi with 81 members.

Nancy sent a correction on the White Pine membership. She did not mention it at the meeting because she was still working with others on the correct number. There are approximately 112 individual members who are current but she hasn't broken it out by membership category. The difference is the number of memberships which were marked current early in the year that hadn't paid dues then and haven't renewed since.

**e. Nominating Committee:**

No report.

**f. Photo Contest Committee:**

No report.

**g. Rare Plant Conference Committee:**

The next Rare Plant Conference will be held on Feb 10-11, 2016 in Boise.

Information on activities leading up to that conference was provided above under the Conservation Committee.

**h. Sage Notes Committee:**

Nancy reported that Sage Notes is being edited now. Michael had indicated the next deadline will be early February for March issue.

**i. Website Committee:**

The Website Committee consists of Diane Jones, Nancy Miller, Karie Pappani and Paul Shaffer.

Karie Pappani reported that Diane Jones recommended her web designer, Cheryl Flinn. She was reasonably priced and could accommodate our design needs for the site.

Stephen signed a contract with her on behalf of INPS and Elaine sent her a \$400 upfront retainer as INPS agreed to in the contract. Cheryl will be given access to the website as by Paul. She needs to check how our system is set up to make sure she can do the work but she doesn't anticipate any problems. The contract states that we have 5 days to provide written feedback at each stage of web development. Stephen offered to help with photos and content. Nancy offered to help with locating things to be provided to Cheryl. Karie also wants the board to let her know what specific things should be included on the website. Elaine wanted to make sure that if someone volunteered using JOININPS process that this information would be passed on.

**Item # 6**

**Additional items:**

Lamar asked Steve if he has found a Vice President and Steve commented that he is still working on it and will let the board know.

**Item # 7**

**Next meeting:**

February 9<sup>th</sup>, 2016 in the evening in Boise at the Rare Plant Conference.

The meeting adjourned at 8:45 pm MST/7:45 pm PST.